



**PUBLIC ARTS COMMISSION  
MEETING MINUTES  
Tuesday, January 18, 2022 @ 5:00 p.m.  
Keizer Civic Center**

**CALL TO ORDER:** Meeting was called to order by Vice Chair Beth Melendy at 6:00 p.m. Attendance was noted as follows:

**Commissioners Present:**

Beth Melendy, Vice Chair  
Laura Reid  
Michele Roland-Schwartz  
Felicia Squires (5:06)  
Andrea Madison

**Absent:**

Kim Steen, Chair  
Lore Christopher

**Staff Present:**

Wes Hare, Interim City Manager  
Debbie Lockhart, Deputy City Recorder

**ELECTION OF CHAIR AND VICE CHAIR:** Beth Melendy nominated Kim Steen for Chair and Michele Roland-Schwartz for Vice Chair. With no further nominations, the nominations were closed and candidates were elected by unanimous consent.

**APPROVAL OF MINUTES:** Michele Roland-Schwartz moved to approve the November 2021 minutes. Andrea Madison seconded. Motion passed as follows: Melendy, Reid and Roland-Schwartz in favor with Madison abstaining, Christopher and Steen absent and Squires absent at time of vote.

**APPEARANCE OF INTERESTED CITIZENS:** None

**APPROVAL OF HOW WE GROW OUR FOOD SUBMISSIONS:** Laura Reid moved to approve the 'How We Grow Our Food' pieces for display in the Keizer Community Gallery for February/March display. Beth Melendy seconded. Motion passed as follows: Melendy, Reid, Madison and Roland-Schwartz in favor with Christopher and Steen absent and Squires absent at time of vote.

**REPLACEMENT OF 'GUARDIAN' WITH 'WELCOME' OR 'PLEASE':** Following discussion Beth Melendy moved to approve 'Please' to replace 'Guardian'. Andrea Madison seconded. Motion passed as follows: Melendy, Reid, Madison, Squires and Roland-Schwartz in favor with Christopher and Steen absent.

**REVIEW OF ROUNDABOUT SUBMISSIONS:** Commissioners reviewed the only submission, which was from Tara Choate, and discussed the finish options. Beth Melendy moved to approve the design submitted by Tara Choate and move forward with finalizing details with the option to decide on what type of finish is applied. Michele Roland-Schwartz seconded. Motion passed as follows: Melendy, Reid, Madison, Squires and Roland-Schwartz in favor with Christopher and Steen absent.

**GRANT EFFORTS:** Michele Roland-Schwartz reviewed information she had learned from the Oregon Community Foundation webinar and described the process noting that a letter of interest is due to the Foundation by February 15. She will work on it. She asked Commissioners to focus on how the mosaic is new and different for the City as that is an important criterion for the grant. She explained that the first phase will be the letters of interest going to a panel and if the letter is approved then phase two will be the full application and the Commission will need a non-profit sponsor in order to qualify. Projects requiring more time for completion are preferred so the completion date of this project would need to be pushed out to March 2023. Awards are scheduled for August 2022.

**PGE CONTACT REGARDING UTILITY BOX PAINTING:** Moved to March agenda.

**EAGLE SCULPTURE – CONNECT WITH SCHOOLHOUSE SQUARE OWNER:**  
Moved to March agenda.

**STUDENT/EMERGING ARTIST DISPLAY:** None

**OTHER BUSINESS:** Michele Roland-Schwartz will report to Council on February 7.

**ADJOURN:** The meeting adjourned at 6:35 p.m.

***Next Meeting: March 15, 2022***

*Minutes approved:* 03-15-22